



**Orillia** Ontario  
**2020** Winter Games  
Jeux d'hiver  
de l'Ontario

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August 21, 2019

To Whom It May Concern;

The Orillia 2020 Ontario Winter Games is being hosted by the City of Orillia. Our Volunteer Policy requires that a Criminal Record Check with a Vulnerable Sector Screening, as well as a search of the pardoned sex offender database, is mandatory for all volunteers. We are requesting that the same be completed for the following person who has applied to be a Games volunteer:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Date of Birth: \_\_\_\_\_

\_\_\_\_\_ will be volunteering at the Orillia 2020 Ontario Winter Games where they will be working at various locations throughout Simcoe County, and may be in contact with both youth and disabled athletes.

I would ask that as these people are volunteers you accept this letter on behalf of the City of Orillia and the Orillia 2020 Ontario Winter Games and we request waiving the fees for the named volunteer as stated above.

Thank you for your assistance.

Respectfully,

Christine Mitchell  
General Manager  
Orillia 2020 Ontario Winter Games